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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Steps of Routine** | **Date** | | | | | | | | | | | | | | | | | |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **4321S** | **4321S** | **4321S** | **4321**  **S** | **4321S** | **4321**  **S** | **4321S** | **4321S** | **4321S** | **4321S** | **4321S** | **4321S** | **4321S** | **4321S** | **4321S** | **4321**  **S** | **4321**  **S** | **4321**  **S** |
|  | **4321**  **S** | **4321S** | **4321**  **S** | **4321S** | **4321S** | **4321S** | **4321S** | **4321S** | **4321S** | **4321S** | **4321S** | **4321S** | **4321S** | **4321S** | **4321S** | **4321S** | **4321S** | **4321**  **S** |
|  | **4321S** | **4321S** | **4321S** | **4321S** | **4321S** | **4321**  **S** | **4321S** | **4321S** | **4321S** | **4321S** | **4321**  **S** | **4321S** | **4321S** | **4321S** | **4321S** | **4321S** | **4321S** | **4321S** |
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**STUDENT INDEPENDENCE DATA**

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Observer 1: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Class/Teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Observer 2: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ IOA: \_\_\_\_\_\_

Routine: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**KEY (definitions on back):**

**4=Independent 3=Visual / Gestural 2=Verbal 1=Partial or Full Physical S=Step not completed by student**

**Instructions:**

* Select a daily routine to observe that is problematic for the student (e.g. arrival, putting away materials, lunch, dismissal, toileting, task completion, etc.)
* Task-analyze the routine (i.e. indicate the steps necessary for completing the routine) and list in the left column of the data sheet (e.g. Arrival: get off the bus, come into the school, go to the locker, get materials needed for 1st class, go to class).
* Observe the routine, and for each step, circle all prompts needed for the student to complete the step
* Collect independence data on the same routine for 2-3 days across two consecutive weeks
* After every third data point, analyze the data; determine if independence is improving, staying the same, or declining; and then, based on your analysis of the data, make a corresponding plan
* For easier analysis, draw a line connecting each day and insert a phaseline when intervention is implemented or is changed

**KEY Definitions:**

4= student did the step on his own (okay if a visual prompt such as a schedule was used)

3=student needed an adult to present a visual or gestural prompt to complete the step

2= student was reminded or told how to complete the step

1= partial or full physical assistance was provided to complete the step such as hand over hand or initiation

S= student did nothing to complete step, no prompt was provided, and/or step was completed by staff

**Data analysis:**

Based on the past 3 data points, independence on this routine is:

Declining

Staying the same

Improving

Is NOT as Independent as possible at this routine

Excellent! Keep current teaching format

Performing independently

Excellent! Maintain routine and target a new routine

Observe the routine & determine possible problem

Independence is not improving because:

* Task needs to be broken down into smaller steps
* Prompting is occurring too quickly
* Prompting is occurring too frequently
* Prompting is too delayed
* Current prompt is not effective at getting step to occur
* Step is dependent on a prompt (prompt dependency)
* Step seems like it could occur without a prompt
* Reinforcer is not motivating enough
* Reinforcer was not delivered following completion of routine

**Plan of Action based on the assessment:**

* Break down the task into smaller steps
* Wait to provide a prompt on steps: \_\_\_\_\_\_\_\_
* Remember to provide only one prompt for steps: \_\_\_\_\_\_\_\_\_
* Provide a more immediate prompt on steps: \_\_\_\_\_\_\_\_\_\_
* Need to start with higher level of assistance on steps:\_\_\_\_\_\_
* Need to fade level of prompt on steps: \_\_\_\_\_\_
* Provide no prompt on steps: \_\_\_\_\_\_
* Find a new reinforcer
* Deliver reinforcer
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_