**RFP # WRESA-30-2024-2025-10**

# REQUEST FOR PROPOSALS FOR FOOD SERVICE EQUIPMENT

**NIGP Commodity Codes:** 165, 16507, 931, 93130, 99821

## Solicitation Schedule:

| **RFP TIMETABLE** | **DATE / TIME** |
| --- | --- |
| RFP Issue Date | October 16, 2024 |
| Pre-Proposal Meeting**\*\*** | October 29, 2024, at 10:00 a.m. Eastern Time |
| Submission of Question(s) from Supplier Due | October 31, 2024, by 12:00 p.m. Eastern Time |
| Answers to Supplier Questions Due | November 7, 2024 |
| **Proposals Due\*** | **November 20, 2024, by 12:00 p.m. Eastern Time** |
| Contract Start | January 2025 |

**\*Proposals received later than the specified deadline will be disqualified.**

\*\*Pre-Proposal Meeting is strongly encouraged, though it is not mandatory to attend. The Pre-Proposal Meeting will be held virtually via Teams on October 29, 2024, at 10:00 a.m. Eastern Time.

**Description of Project/Service:**

Wayne RESA is seeking competitive proposals from qualified vendors to supply Food Service Equipment. The awarded vendor(s) will be required to provide products and perform related services under the terms and conditions outlined in this agreement. The purpose of this RFP is to establish a contractual agreement with one or more vendors who will supply food service equipment. Vendors must provide manufacturer discounts off catalog prices for all applicable product options and deliver services related to the procurement of food service equipment.

**Note to Vendors:**

This is a summary notification. The complete Request for Proposal (RFP), including all attachments, addendums, and award information, will be provided at [Bidnet Direct’s MITN Purchasing](https://www.bidnetdirect.com/mitn/resa). Vendors interested in responding to this solicitation are required to register and submit any questions and their responses via the MITN Purchasing System. The Solicitation Schedule provided within this Solicitation Notice is subject to change. All changes will be posted within the MITN Purchasing System.

**Steps to Access Full RFP on MITN:**

1. Go to [www.bidnetdirect.com/mitn/resa](http://www.bidnetdirect.com/mitn/resa).
2. Register or log in if you are already a member.
3. Navigate to the RFP section and search for the solicitation number or title.
4. Download all relevant documents and follow the instructions specified in the RFP to submit your response.

**WRESA Contact Information**

For any queries related to this bid, please contact:

* **Contact Person:** Stacey Shaw
* **Email:** [purchasing@resa.net](mailto:purchasing@resa.net)

**MITN Vendor Support Contact Information**

For any queries related to MITN, the Vendor Support Team is available Monday through Friday 8am-8pm ET. Please call **800-835-4603 and press option 2** to speak with live customer support.

**Thank you for your interest in this solicitation. We look forward to your participation.**