**Solicitation Notice:** Kitchen Exhaust Hood Cleaning - RFP WRESA-26-2024-2025-09

**NIGP Commodity Codes:** 04584, 16541, 16594, 93107, 93130, 96219

**RFP Schedule**

| **RFP TIMETABLE** | **DATE / TIME** |
| --- | --- |
| RFP Issue Date | October 7, 2024 |
| Submission of Question(s) from Supplier Due | October 14, 2024, by 12:00 p.m. Eastern Time |
| Answers to Supplier Questions Due | October 18, 2024 |
| **Proposals Due\*** | **November 4, 2024, at 12:00 p.m. Eastern Time** |
| Contract Start | November 2024 |

**\*Responses received later than the specified deadline will be disqualified.**

Wayne RESA reserves the right to change this schedule as needed and all information provided by Wayne RESA in this RFP is offered in good faith. Individual items are subject to change at any time. Wayne RESA makes no certification that any item is without error.

The Sole Point of Contact During this Solicitation Process is:

Steven Jackson

purchasing@resa.net

(312) 724-5577

### Scope and Requirements

Wayne RESA requests proposals for kitchen exhaust hood cleaning services to be provided in Wayne County. The awarded vendor will assume the following duties in collaboration with Wayne RESA:

1. **Cleaning Frequency**
2. **Cleaning Process**
3. **Inspection and Assessment**
4. **Emergency Services**
5. **Compliance**

**Note to Vendors:**

This is a summary notification. The complete Request for Proposal (RFP), including all attachments, addendums, and award information, will be provided at [Bidnet Direct’s MITN Purchasing](https://www.bidnetdirect.com/mitn/resa). Vendors interested in responding to this solicitation are required to register and submit any questions and their responses via the MITN Purchasing System. The Solicitation Schedule provided within this Solicitation Notice is subject to change. All changes will be posted within the MITN Purchasing System.

**Steps to Access Full RFP on MITN:**

1. Go to [www.bidnetdirect.com/mitn/resa](http://www.bidnetdirect.com/mitn/resa).
2. Register or log in if you are already a member.
3. Navigate to the RFP section and search for the solicitation number or title.
4. Download all relevant documents and follow the instructions specified in the RFP to submit your response.

**WRESA Contact Information**

For any queries related to this bid, please contact:

* **Contact Person:** Steven Jackson
* **Email:** purchasing@resa.net

**MITN Vendor Support Contact Information**

For any queries related to MITN, the Vendor Support Team is available Monday through Friday 8am-8pm ET. Please call **800-835-4603 and press option 2** to speak with live customer support.

**Thank you for your interest in this solicitation. We look forward to your participation.**