

Addendum #1

RFP #WRESA-39-2025-2026-06 Homelessness Education Training and Student Data System

Revisions

Proposal Due Date Change: July 23, 2025, changed to PROPOSAL DUE DATE: JULY 25, 2025. Time remains unchanged (12:00pm Eastern Time)

Questions and Answers

Q.1. If an individual has a financial/employment relationship with both a vendor and the Michigan Department of Education, can the vendor still win this procurement despite the conflict of interest?

A.1. According to Michigan conflict of interest laws (e.g., PA 317 of 1968 and state procurement guidelines): A person with a financial or employment relationship with a vendor cannot participate in the review or scoring of bids where that vendor is competing.

We would like to state that there was an individual who attended the pre-proposal meeting who has employment affiliations with both the Michigan Department of Education (MDE) and McKinney-Vento. This individual has not participated in the development, drafting, or evaluation of this solicitation in any capacity. The individual's sole involvement was attending the pre-proposal meeting to assist in answering questions from prospective bidders. This participation was conducted in an open forum, equally accessible to all interested parties, and intended to ensure a transparent and informative process for all vendors.

In accordance with applicable state conflict of interest laws (including Michigan Public Act 317 of 1968) and MDE's internal policies, the individual has been and will remain fully recused from any activities related to proposal evaluation, scoring, or award decisions.

Wayne RESA is committed to maintaining a fair, competitive, and impartial procurement process.

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Q.2. In Section 01, "I. Instructions to Suppliers", Subsection D: "**Contract Term**. The term of the resultant Contract shall be for a period of one (1) year, commencing upon award and execution. The Contract may be extended for up to four (4) additional one-year option periods." Then, while reviewing the Master Agreement, Section 8, it states, "**Term**. The term of this Agreement shall be for a period of three (3) years, with a start date of MM/DD/YYYY and expiring on MM/DD/YYYY (the "Initial Term"). The Initial Term will be known as the "Term". Two (2) additional one-year extension options may be exercised at the discretion of WRESA." - Will you please clarify the true term of this project?

A.2. The contract term outlined in both the RFP's Bid Summary and Section 1.0 is correct: it specifies a period of one (1) year, commencing upon award and execution, with the option to extend for up to four (4) additional one-year periods.

Attachment #8 serves as the base template for Wayne RESA's Master Agreement (Contract) and is intended for use by proposers when identifying and documenting any exceptions to Wayne RESA's standard Terms and Conditions. Because this template is designed specifically for outlining exceptions, it does not include detailed requirements, scope of work, or project-specific information.

As such, any dates or contract terms included in the base template are provided as placeholders and will be updated to reflect the actual project term when the final Master Agreement is prepared.

Wayne RESA apologizes for any confusion this may have caused.

Q.3. Please define "satisfactory Contractor performance". What metrics, goals, or standards are expected to be achieved in order to perform at a satisfactory level?

A.3. The awarded Contractor is expected to comply with the obligations or conditions set forth in the agreed upon specifications and requirements of the Master Agreement (Contract).

Q.4. The RFP has TBD listed as the contract start date. Is it expected that implementation begins for the 2025-26 school year?

A.4. Yes.

Q.5. Can you clarify the training?

A.5. The training would be on the McKinney-Vento Act and the data tool.

Q.6. Do you have a preference for the mode of training (in-person, virtual, hybrid)?

A.6. Online training modules.

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Q.7. For the online modules, are there completion requirements?

A.7. Yes. Per Attachment B in the RFP, certificates of completion for the online modules are required.