# Addendum #1

**RFP #WRESA-08-2023-2024-09 ARPA High Quality Student Texts**

## Questions and Answers

**Q.1.** May an extension be granted until Friday, October 20, 2023?

**A.1.** Unfortunately, we are unable to extend the proposal due date as we are on an accelerated time schedule to have a contract in place.

**Q.2.** May a bid response come from an international company?

**A.2.** Yes.

**Q.3.** For Section 1.1, Minimum Mandatory Requirements, are international references acceptable?

**A.3.** Yes.

**Q.4.** If a vendor is unable to remit the 2% fee to MAC, will that vendor be able to bid?

**A.4.** No.

**Q.5.** Can a vendor choose to not include a 2% fee?

**A.5.** The 2% administrative fee is required to be remitted, no exception.  We have had vendors that have been part of the program that have chosen to absorb the 2% fee in their pricing because they receive the benefit of having to not put together other public bids, which in turn saves them time and cost. We have also had other vendors that have simply added 2% to their overhead. Either way, it is required.

**Q.6.** Can you explain exactly how the fee should be applied? Monthly, one time, annual?

**A.6.** The vendor will be contacted by MAC on a quarterly basis for all of its self-reported sales (all billings made to an entity whether it be for sales or service) and the 2% will be applied to all sales and services made to entities using the contract.

**Q.7.** Will the 2% administrative fee be paid by our company to MAC, or will Livingston County be withholding 2% and pay MAC directly?

**A.7.** The 2% administrative fee will be paid by the vendor to MAC.

**Q.8.** Would you like our suggestion on how we pay other buying cooperatives?

**A.8.** Sure, please propose your solution in your response.

**Q.9.** Will this contract include Detroit Public Schools?

**A.9.** The resulting contract/agreement will be extended to other public municipalities, non-profit organizations and schools statewide. It will not be mandatory to utilize this contract/agreement.

**Q.10.** Regarding “piggybacking,” does the piggyback apply only to pricing, or does it apply to the entire services agreement?

**A.10.** Section 1.4.1 Statewide Cooperative Contractexplains the awarded vendor will be “…. approached to extend a term agreement and pricing to other public entities within the county, the region, and the state, in accordance with Michigan Compiled Laws 124.504.” Proposers should identify any limitations within their proposal.