# Addendum #1

**RFP #WRESA-17-2023-2024-03**

**Voice Services**

## Questions and Answers

**Q.1.** If a vendor is unable to remit the 2% fee to MAC, will that vendor be able to bid?

**A.1.** No.

**Q.2.** Can a vendor choose to not include a 2% fee?

**A.2.** The 2% administrative fee is required to be remitted, no exception.  We have had vendors that have been part of the program that have chosen to absorb the 2% fee in their pricing because they receive the benefit of having to not put together other public bids, which in turn saves them time and cost. We have also had other vendors that have simply added 2% to their overhead. Either way, it is required.

**Q.3.** Can you explain exactly how the fee should be applied? Monthly, one time, annual?

**A.3.** The vendor will be contacted by CoPro+/MAC on a quarterly basis for all of its self-reported sales (all billings made to an entity whether it be for sales or service) and the 2% will be applied to all sales and services made to entities using the contract.

**Q.4.** Will the 2% administrative fee be paid by our company to CoPro+/MAC, or will Wayne RESA be withholding 2% and pay CoPro+/MAC directly?

**A.4.** The 2% administrative fee will be paid by the vendor to CoPro+/MAC.

**Q.5.** Would you like our suggestion on how we pay other buying cooperatives?

**A.5.** Sure, please propose your solution in your response.

**Q.6.** In the RFP, it requests that references be from the Detroit Metro Area.  Of the possible 35 points for References, how many of those points are sacrificed by providing references outside of this area?

**A.6.** There are 2 different Sections where References are requested; 1) Section 1.1 Minimum Mandatory Requirements where you must list 3 references (list them in Section 2.2), which is worth 35 points, then 2) it asks for References from clients in the Metropolitan Detroit Area under Additional Requirements in the Scope of Work Section, which is worth 50 points. As far as how many points the Metropolitan Detroit Area references will be worth in the Scope of Work Section, that will be up to the Evaluation Committee to determine as we review the proposals.

**Q.7.** Can you share if a Public School District meets the requirement for Public Municipality?

**A.7.** Yes, a Public School District meets the requirement.

**Q.8.** Can you please provide the location(s) where services are needed?

**A.8.** Currently, there are [various school districts in Wayne RESA](https://www.resa.net/about/local-districts) that utilize the services. However, with this new contract being a cooperative/consortium contract, it will allow any public municipality, non-profit organization and school statewide to have access in using the services.

**Q.9.** Can WRESA provide PBX make, model and firmware?

**A.9.** Since we’re providing for multiple districts, we do not have detailed inventory.

**Q.10.** On the PRI’s, are you open to an emulated PRI where we would bring it in SIP, put a device onsite and hand off a TDM PRI?

**A.10.** Wayne RESA expects the districts would be open to any solution that would provide similar service.

**Q.11.** Is it okay to submit our own pricing table?

**A.11.** It’s okay to add to the pricing table.

**Q.12.** Under SIP, it looks like most districts are currently delivering SIP over existing transport service, but the pricing table allows for optional transport. How would you like to see that priced?

**A.12.** Some districts may not have transport into some buildings that need service. Describe requirements needed to support various levels of service.

**Q.13.** For SIP – “1,086 estimated circuits” from the RFP. Is there a concurrent call sessions requirement?

**A.13.** Unfortunately, we do not have that broken down, that is an aggregate number and is going to vary based on the district. Wayne RESA asks to include any performance data and any recommended ratio for the services proposed.