# RESOLUTION OF POTENTIAL FTE CONFLICTS

|  |  |
| --- | --- |
| **District/Academy** |  |
| **School:** |  | **Count Day:** |  |
| **Student:**  |  | **UIC:** |  |

Please check one of the following:

[ ]  This student met attendance eligibility requirements in our district.

 *(****complete both parts below; be sure to include attachments****)*

 [ ]  Attached are attendance records to support our claim. \*

 [ ]  **The following are names of the parent(s)/guardian(s).**

|  |  |
| --- | --- |
|  |  |

**\*IMPORTANT**: **Attach attendance records for at least September 22 through October 10, 2025 (attach prior and/or post attendance if needed to verify eligibility). Middle and high school: You may attach a summary report indicating attendance in each class if it has been reviewed and signed by a school official. If not, you must include attendance for each class, every hour.**

[ ]  This student did not meet attendance eligibility requirements and should not have been

 counted by our districtbecause: (**check one**)

 [ ]  s/he did not return to our district

 [ ]  s/he was in attendance prior to the count day but was absent on count day and

 did not return

 [ ]  s/he was incorrectly marked as present during the count period

 [ ]  other – please explain

 ***Note: No additional documentation is needed.***

[ ]  We claimed an incorrect FTE for this student. The correct FTE is .

[ ]  The reported UIC is for two different students, and (**check one**)

 [ ]  we have requested and received another UIC from CEPI.

 [ ]  the other district/academy has agreed to request a new UIC.

|  |  |  |  |
| --- | --- | --- | --- |
| **Form prepared by:** |  | **Telephone number:** |  |
| **E-mail address:** |  |

# Upload completed form, along with appropriate documentation, to RESA Student Auditing Department, as quickly as possible to Revver – but no later than November 14, 2025.