



Wayne RESA Pupil Accounting and Auditing

Graduation and Dropout (GAD)

GAD lets district users review their graduation and dropout rate reports prior to rate publication in February of each year. Data in this application are based on a snapshots taken during the following periods.

Mid-October: Auditable graduation and dropout rates are provided, using updated data submitted during the Graduation Rate Appeals Window. Any further corrections can only be made through an audit finding by your ISD auditor, supported with documentation submitted by the district to the ISD. Exit status corrections for students who exited prior to the current school year can only be made by ISD auditors.

Refer to the [District User Guide](#) provided by CEPI for more detailed instructions on GAD processes.

GAD Audit Window

October 6, 2025 to November 25, 2025

This process will be completed during the GAD Audit and information will be provided to you from your Auditor

- Audit Steps
 - Go into the GAD application in CEPI (each district must have an authorized user)
 - Scroll down to My District's Requests
 - Choose View Audit Findings Student List
 - Select Building
 - Select Audit Code - both graduation and exempt codes must be audited.
 - Look for the students identified as being in the initial audit sample.
Note: To see all students in the sample, click once on the heading for the sample column....wait till it finishes and then click on the sample column again, and you'll see checks beside the students in the initial sample.
 - Print the list
 - For each sample student, attach one of the acceptable forms of documentation as determined by MDE.
 - Upload the required documentation no later than **Monday October 20, 2025** to Revver in the **GAD Audit Folder**

GAD Status Changes

- For students who need to have an exit status changed
 - Complete the GAD Exit Status Changes Form (link below)

- Upload the change form and required documentation no later than **Monday October 20, 2025** to Revver in the **GAD Changes Folder**
- Complete the [GAD Exit Status Change Google Form](#)
 - Letting the auditor know you have changes that need to be reviewed and documents have been submitted

GAD Resources

[GAD Exit Status Changes Form](#)

[Graduation and Dropout Information web page](#)

[CEPI Calendar](#)

[District User Guide to Report and Reviewing Graduation and Dropout Information](#)

[GAD Appendix A](#) - Student Cohort Categories

[GAD Appendix B](#) - Exit Codes

[GAD Appendix C](#) - Residency Codes

[GAD Appendix D](#) - Acceptable Exit Status Documentation List